



Reading Inventory Data Reports

Accessing SAM

TEACHERS AND ADMINISTRATORS

1. Log into your computer.
2. If you are using a CCS networked computer and have an RI icon, double click it.
3. If you are using an non-CCS networked computer or one without an RI icon, go to this address: <https://h100000219.education.scholastic.com/ScholasticCentral>
4. Teachers: Enter your Teacher ID# as both the username and the password.
5. Administrators: Enter the letters and numbers before the @ in your CCS email as the username and Employee ID as the password.
6. Click on SAM

Getting Acquainted with the Tabs and the SmartBar Drop-Down Menus for School, Grade, Teacher, Class, and Student

Tabs (One Click)

Home Tab-Gateway to Other Tabs



Roster Tab-Used by HMH and Kingswood to enroll and manage schools, teachers, classes, & students.

Reports Tab-Used by schools for data gathering, interpreting, and reporting.

Resources Tab, Books Tab, and Portfolio Tab-Used by teachers who utilize Read 180, Success Reading Counts, Scholastic Phonics Inventory, etc.

SmartBar (Two Clicks)

Clicking on Arrows will open/close drop-down menus. Double-Clicking on grades, teachers, classes, or students will activate those items on the reports.



Exploring the Reports Tab Data

Helpful Information:

1. Always Select “All Reports” and Scroll Down to the Scholastic Reading Inventory Section when searching for specific data reports.
2. You may need to adjust the “Time Period” for the data you want.
3. After Running a Report, Select Print Preview before printing it.

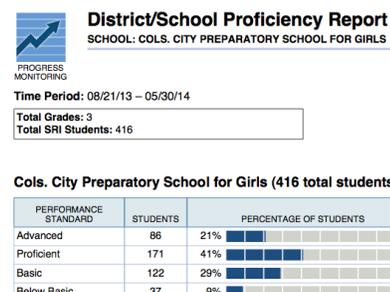
Administrative/School Wide Reports

◆ District/School Proficiency Report

Navigation: Report Tab, Select “Show All Reports,” Nothing Selected on the SmartBar, Scroll Down to The Reading Inventory Section, Check “District/School Proficiency Report,” Click Run Report, Adjust “Time Period,” if necessary, Click Run Report

-For Administration: Shows the Percentage of students at the Advanced, Proficient, Basic, and Below Basic Levels for the entire school and each grade level.

-For Teachers: Shows the Percentage of students at the Advanced, Proficient, Basic, and Below Basic Levels for all of your students collectively and each class individually.

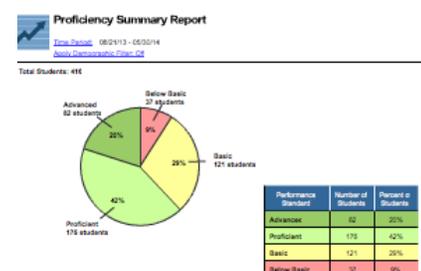


◆ Proficiency Summary Report

Navigation: Report Tab, Select “Show All Reports,” Nothing Selected on the SmartBar, Scroll Down to The Reading Inventory Section, Check “Proficiency Summary Report,” Click Run Report, Adjust “Time Period,” if necessary, Click Run Report

-For Administration: Shows the Percentage of students at the Advanced, Proficient, Basic, and Below Basic Levels for the entire school in pie graph and chart formats.

-For Teachers: Shows the Percentage of students at the Advanced, Proficient, Basic, and Below Basic Levels for all of your students in pie graph and chart formats.



◆ Other Reports at This Level: **Demographic Growth Report, Demographic Proficiency Report, Growth Summary Report, Proficiency Growth Report, Teacher Roster, and Test Activity Report**

Educator Reports (Class Level Reports)

◆ Instructional Planning Report

Navigation: Report Tab, Double Click one Class on the SmartBar, Select “Show All Reports,” Scroll Down to The Reading Inventory Section, Check “Instructional Planning Report,” Click Run Report, Adjust “Time Period,” if necessary, Click Run Report

-Lists each student with their current Grade Level, Lexile Score, Most Recent Testing Date, Color-Coded Performance Standard (Advanced, Proficient, Basic, and Below Basic), and Normative Data.

Performance Level	Student	Grade	Lexile
Advanced	Chu	9	1288
Proficient	Mo	10	1116
Proficient	Mo	9	1176
Proficient	Rai	9	1213
Proficient	Sul	10	1138
Basic	Bal	10	979
Basic	Da	9	952
Basic	Ho	9	939

◆ Growth Report

Navigation: Report Tab, Double Click one Class on the SmartBar, Select “Show All Reports,” Scroll Down to The Reading Inventory Section, Check “Growth Report,” Click Run Report, Adjust “Time Period,” if necessary, Click Run Report

-Lists each student in the class with their current Grade Level, their First Lexile Score in the “Time Period” and Testing Date, their Most Recent Lexile Score and Testing Date, and the number of Lexiles gained or lost between the testings.

Name	Grade	Date	Lexile	Date	Lexile	Growth in Lexile
S	11	09/23/15	804	02/04/16	939	135
L	9	09/23/15	561	01/29/16	681	120
H	9	09/23/15	825	01/29/16	939	114
D	10	09/23/15	895	01/29/16	952	83
N	9	09/23/15	1097	02/04/16	1176	79
S	10	01/04/16	681	05/29/16	955	74
D	11	09/23/15	761	01/29/16	833	72

◆ Growth Goals Report

Navigation: Report Tab, Double Click one Class on the SmartBar, Select “Show All Reports,” Scroll Down to The Reading Inventory Section, Check “Growth Goals Report,” Click Run Report, Adjust “Time Period,” if necessary, Click Run Report

-Lists each student in the class with their current Grade Level, their First Lexile Score in the “Time Period” and Testing Date, their Most Recent Lexile Score and Testing Date, the Expected Yearly Growth, Actual Growth, and Growth Goal Status.

Total students who have met/exceeded goal:	9 (80%)								
Total students who have not yet met goal:	2 (40%)								
Average Class Growth in Lexile:	55								
Student	Grade	Date	Lexile	Date	Lexile	Expected Growth (in Lexile)	Actual Growth (in Lexile)	Growth Goal Status	Growth Goal (in Lexile)
H	9	08/30/15	825	01/29/16	939	35-60	114	Met/Exceeded Goal	111
L	9	09/23/15	561	01/29/16	681	70-110	120	Met/Exceeded Goal	369

◆ Text Complexity Report

Navigation: Report Tab, Double Click one Class on the SmartBar, Select “Show All Reports,” Scroll Down to The Reading Inventory Section, Check “Text Complexity Report,” Click Run Report, Adjust “Time Period,” if necessary, Click Run Report

-Lists each student with their current Grade Level, their Most Recent Lexile Score and Testing Date, and a list of Lexile ranges for Simple, Moderate, and Demanding texts.

Student	Grade	Lexile	Test Date	Simple	Moderate	Demanding
Ba	10	979	02/09/16	729-879	879-1029	1029-1229
Ce	10	881	09/23/15	631-781	781-931	931-1131
Cf	9	1288	09/17/15	1038-1188	1188-1338	1338-1538
Cc	9	649	02/04/16	399-549	549-699	699-899
De	10	833	01/29/16	583-733	733-883	883-1083

◆ Other Reports at This Level: **Proficiency Report, Proficiency Summary Report, Proficiency Growth Report, Reading Performance Report, Student Roster, and Student Test Printout**

Some Student and Parent Reports

◆ Student Action Report

Navigation: Report Tab, Double Click one Class on the SmartBar or a single Student, Select “Show All Reports,” Scroll Down to The Reading Inventory Section, Check “Student Action Report,” Click Run Report, Adjust “Time Period,” if necessary, Click Run Report

-Gives a one or two-page printout per student showing an individual student's RI Test History, a Targeted Reading Placement Chart showing appropriate Lexile ranges for different reading purposes, and Recommendations to help the student grow as a reader and increase Lexiles.

Anthony's Reading Inventory Test History
Anthony's Lexile® measure corresponds to the information indicated in the chart below:

TEST DATE	LEXILE®	PERFORMANCE STANDARD	TEST TYPE	NORMATIVE DATA		
				PERCENTILE RANK	NCE	STANINE
09/17/15	1170	Proficient	Computer Test	74	84	6
02/08/16	1213	Proficient	Computer Test	81	68	7

Targeted Reading Placement Chart
For a student with a Lexile® 1213, use the Lexile® ranges indicated below to help guide book selection, according to your instructional purposes.

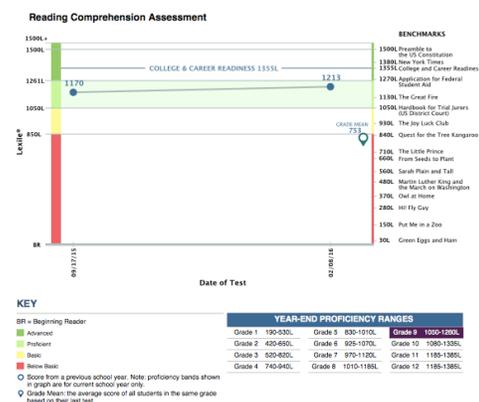
LEXILE® RANGE	LEXILE®	PERFORMANCE STANDARD
1263 - 1463	If Anthony is motivated or has background knowledge on the content, he or she should be encouraged and supported to read texts on this level.	With support, reading text at this level will build Anthony's reading capacity for increasingly more complex texts.
1113 - 1263	Anthony can read the text with a high level of engagement and with appropriate levels of challenge.	Anthony has sufficient control over vocabulary and syntax to work on applying reading skills.
963 - 1113	Anthony can read these texts fluently but with little challenge.	Anthony is unchallenged by vocabulary and syntax. This level can be used when teaching new or challenging content.

- Recommendations for Anthony**
To help Anthony grow as a reader, encourage Anthony to:
- Read books within the target Lexile range (90 Lexiles above and 100 below Lexile measure).
 - Build vocabulary by reading and discussing approximately 25 books (approximately 1,000,000 words/year).
 - Practice reading easy texts (up to 250 Lexiles below Lexile measure) in areas of interest.

◆ Progress to College and Career Report

Navigation: Report Tab, Double Click one Class on the SmartBar or a single Student, Select “Show All Reports,” Scroll Down to The Reading Inventory Section, Check “Progress to College and Career Report,” Click Run Report, Adjust “Time Period,” if necessary, Click Run Report

-Gives a one or two-page printout per student showing a line graph with each RI test taken by the student plotted on the graph with score and date of test listed. This report also shows student Lexile scores from RI tests in relation to real-world texts of varying types and difficulties and the class's mean score.



◆ Recommended Reading Report

Navigation: Report Tab, Double Click one Class on the SmartBar or a single Student, Select “Show All Reports,” Scroll Down to The Reading Inventory Section, Check “Recommended Reading Report,” Click Run Report, Adjust “Time Period,” if necessary, Click Run Report

-Gives a one or two-page printout per student that provides an individualized list of Lexiled books for a student, based on his or her reading interests selected at the beginning of the RI test and the RI test results.

Recommended Reading Report
Time Period: 10/14/16 - 10/14/16

Test Date: 10/02/16
Student Lexile®: 1124

Alexandra, here are some great books at your reading level.

Reading Interest	Quiz	Title	Author	Lexile®
Mystery		Midnight Dress, The	Foxlee, Karen	710
		Gated	Parker, Amy Christine	750
		Conversion	Howe, Katherine	770
		Sekret	Smith, Lindsay	770

◆ Parent Report

Navigation: Report Tab, Double Click one Class on the SmartBar or a single Student, Select “Show All Reports,” Scroll Down to The Reading Inventory Section, Check “Parent Report,” Click Run Report, Adjust “Time Period,” if necessary, Click Run Report

-Gives a one-page printout per student showing an individual student's most recent RI Test History, the Grade-Level Proficiency Band, and Actions to do at home to help the student meet grade-level expectations and increase Lexiles.

Dear Parent or Caregiver,

This year Alexandra will be using The Reading Inventory, a low-stakes, classroom-based assessment designed to evaluate students' reading ability, monitor their reading progress, and match students to books at their reading level.

The Reading Inventory is taken on a computer and lasts about 20 minutes. The types of questions a student receives and the results that are reported are based upon the student's grade level and reading level.

The results of Alexandra's The Reading Inventory assessments are used in a number of ways. First, a student's score on the test is used to determine the student's reading ability compared to grade-level performance standards. These determinations can help tailor appropriate reading instruction and set goals. The results of subsequent The Reading Inventory tests are then used to monitor progress over time. Student results are also used to match students to texts at their reading level, which helps to make reading rewarding, constructive, and enjoyable.

There are a number of things that you can do at home to help support Alexandra's reading progress. Here are some suggestions:

- Set a goal for Alexandra to read with you or independently for at least 20 minutes a day.
- Help Alexandra find books that are at an appropriate reading level. Please contact me about how to use Alexandra's The Reading Inventory's results to identify books at the appropriate reading level.
- Make connections between Alexandra's interests and books to read. For example, if Alexandra likes animals, try to locate books on animals, both fiction and nonfiction.
- Try to spend time every day with Alexandra looking through "honorbook" reading materials, such as websites, pieces of mail, achievements, and food labels, to demonstrate how important a part reading plays in daily life.
- Consider sharing with Alexandra the kinds of things you are reading. Tell Alexandra about interesting things you read in the newspaper, or about a magazine article that taught you something new.

◆ Other Reports at This Level: Parent Report in Spanish, Parent Report II in English and Spanish, and Student Test Printout